



an agency of the  
**Department of Arts and Culture**

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Incorporating the satellites:	Insluitend die satelliëte:
Oliewenhuis Art Museum	Oliewenhuis-kunsmuseum
Freshford House Museum	Freshford-huismuseum
First Raadsaal	Eerste Raadsaal
Wagon Museum	Waenhuismuseum
Florisbad Research Station	Florisbad-navorsingstasie

# VACANCY

The National Museum, Bloemfontein, an agency of the Department of Arts and Culture, invites applications for the following vacancy:

## Senior Artisan (Workshop Supervisor)

### Purpose of the Position

The main purpose of the post is to provide professional artisan services and to supervise the workshop staff to ensure that the National Museum has functional and decorative (effective) exhibitions.

### Scope

The Workshop is part of the organizations' technical branch, providing highly skilled construction, maintenance and restoration services for all permanent and temporary exhibitions at the National Museum as well as other technical services to Museum departments. This includes woodwork, metalwork and bricklaying. Ensure compliance to the building and industrial legislation including Occupational Health and Safety regulations.

### **Key Performance Areas:**

- Supervision of the Workshop staff and project management
- Provision of professional artisan services to the National Museum
- Manage the restoration and maintenance of Museum exhibits
- General Administration.

### **Knowledge, Skills and Abilities:**

**Qualification:** • Minimum Matric/N3 Certificate. Red Seal and Trade Certificate in Carpentry.

**Experience:** Minimum of 5 years proven experience in carpentry and related building maintenance work • 2 years in a supervisory role • A valid (unendorsed) Code 8 Drivers license.

**Knowledge:** • All aspects of carpentry, cabinet making and basic building maintenance; plumbing, painting, bricklaying and welding. Must be able to work independently and as part of a team with minimum supervision. Ability to read plans and specifications.

**Personal Attitudes:** • Include the ability to work under pressure; good interpersonal relations skills; good written and verbal skills.

The National Museum is committed to Employment Equity and aims to attract and retain talented individuals to achieve its equity objectives. Therefore people from designated groups, including those with disabilities, are encouraged to apply.

## VACANCY ARTISAN

The National Museum reserves the right not to fill an advertised position.

If you meet ALL the stated requirements, kindly e-mail your application to [hr@nasmus.co.za](mailto:hr@nasmus.co.za), including a covering letter, the application form, a copy of your identification document, copies of qualifications and a comprehensive CV (including three referees with their contact details).

Application forms available from the National Museum or at [www.nasmus.co.za](http://www.nasmus.co.za).

Applications not meeting the criteria will be disqualified. Should you not hear from us within 21 days after the closing date, consider your application unsuccessful. Communication will be limited to the short-listed candidates only. Short-listed candidates will be subjected to a comprehensive selection process

**The closing date in respect of this position will be 26 September 2019.**

Telephonic Enquiries: (051) 447 - 9609.

We thank all applicants for their interest.