

AANSOEK OM 'N BETREKKING / APPLICATION FOR EMPLOYMENT

LET WEL: *Die applikant moet hierdie vorm in sy eie handskrif met ink invul. Heg afskrifte van onlangse getuigskrifte en opvoedkundige sertifikate aan. 'n Volledige curriculum vitae moet ook ingesluit word.*
PLEASE NOTE: *This form must be completed in ink by the applicant in his own handwriting. Attach copies of testimonials and educational certificates and include a comprehensive curriculum vitae.*

A BETREKKING – POSITION.

1. Betrekking waarvoor aansoek gedoen word:
Vacancy applied for:

2. Voltyds / Full-time
Deeltyds / Part-time

3. Wanneer kan u diens aanvaar?
When can you assume duty?

B PERSOONLIKE BESONDERHEDE – PERSONAL PARTICULARS.

1. VAN:
SURNAME:
(BLOKLETTERS / BLOCKLETTERS)

2. Telefoonnommer:
Telephone number:

*Dui met 'n X in die toepaslike blokkie aan
Mark with an X in the appropriate columns*

HUWELIKSTAAT / MARITAL STATUS

3. VOORNAME (Blokletters) / FIRST NAMES (Block letters):

Getroud / Married
Ongetroud / Unmarried

4. Geboortedatum /
Date of birth:

5. Identiteitsnommer /
Identity number:

6. Huidige betrekking /
Present occupation:

GESLAG / SEX

i) Manlik / Male
ii) Vroulik / Female

7. Posadres en e-posadres / Postal address and e-mail address:

8. Is u 'n Suid-Afrikaanse burger? Indien nie, meld nasionaliteit.
Are you a South African citizen? If not, mention nationality.

9. Huidige salaris /
Present salary

GESONDHEIDSTOESTAND / STATE OF HEALTH

Goed / Good
Redelik / Fair
Swak / Poor

10. Het u 'n liggaamlike of geestelike gebrek of siekte? (Indien wel, beskryf).
Do you have a physical or mental defect or disease? (If so, describe).

11. Aantal en ouderdomme van afhanklike kinders.
Number and ages of dependant children.

VIR AMPTELIKE GEBRUIK FOR OFFICIAL USE

*Aansoek ontvang:
Application received:*

12. Is u al ooit skuldig bevind aan 'n kriminele oortreding of uit diens ontslaan?
Indien wel, meld besonderhede.
Have you ever been convicted of a criminal offence or been dismissed from employment?
If so, furnish particulars.

Datum/Date:

13. Gee twee verwysings wat meer inligting kan verskaf:
Include two references who can supply more information:

*Aanstelling bevestig/Dokumente teruggestuur:
Appointment notified/Documents returned:*

..... Tel:

*Aanstelling aanvaar:
Appointment accepted:*

..... Tel:

C TAALVAARDIGHEID – LANGUAGE PROFICIENCY

	Afrikaans	Engels/English	Sesotho	Setswana	ANDER; Spesifiseer – OTHER: Specify
Praat-Speak					
Lees-Read					
Skryf-Write					

D KWALIFIKASIES – QUALIFICATIONS

Naam van onderwys-inrigting en sentrum. Name of educational institution and centre.	Sertifikate, diplomas, en grade verwerf. Certificates, diplomas and degrees obtained.	ALLE VAKKE / ALL SUBJECTS (Onderstreep die hoofvakke) (Underline major subjects)	Maand en jaar waarin verwerf. Month and year obtained.	Normale duur van kursus. Normal duration of course.
Skool/Kollege School/College	Meld slegs hoogste kwalifikasie. State highest qualification only.			
Universiteits- en ander kursusse. University and other courses.	Meld alle kwalifikasies. State all qualifications.			

Meld verdere studierigtings of spesiale kwalifikasies:
State field of further studies or special qualifications:

E ONDERVINDING – EXPERIENCE

Werkgewer – Employer	Pos beklee - Position held	Vanaf From	Tot To	Rede vir uitdienstreding Reason for leaving

Ek verklaar dat die bostaande gegewens volledig en korrek is.

*

I declare that the above particulars are complete and correct.

.....
Handtekening/Signature

.....
Datum/Date